



# International Consortium on Landslides

November 30, 2015

To BOR members of ICL

## **Request of 2016 Membership fee and 2015 Annual Reports of IPL Projects, 2015 Progress Reports of WCoE and ICL Networks**

Dear Colleagues,

The ICL-IPL Kyoto Conference including 2016 BOR and IPL-GPC will be organized on 8-11 March 2016 in Kyoto, Japan. Please carefully read the following information of different deadlines of various items.

### **A: To all board members**

I request you to take necessary procedure to credit [2016 membership fee](#) to ICL account [by 30 March 2016](#). The membership fee is the very base of ICL and IPL activities. Some members have already paid the 2016 membership fee within 2015 to avoid the delayed payment due to administrative (sometime unexpected) long procedure. ICL Secretariat will send the invoice of 2016 membership fee to each ICL member which has not yet paid the 2016 membership fee this week. If you could kindly inform the expected date of payment to ICL secretariat [ICL Secretariat](mailto:secretariat@iclhq.org) <[secretariat@iclhq.org](mailto:secretariat@iclhq.org)>, it would be very helpful for the financial account of ICL.

**Note:** A few members have not yet paid 2015 membership fee whose due date was 30 March 2015.

**The membership will be automatically terminated at the second due date of 30 March 2016.**

## **B: To all leaders of IPL Projects, WCoEs and ICL Networks**

Please submit Annual Reports for IPL Projects, Progress Reports for WCoEs and ICL networks for 2015 for the activities from 1 January 2015 to 31 December 2015, **by 1 February 2016**, to: ICL Network <[icl-network@iclhq.org](mailto:icl-network@iclhq.org)>.

### **Note:**

- 1.** All annual reports and progress reports will be uploaded in IPL WEB (<http://www.iplhq.org>) and ICL WEB (<http://icl.iplhq.org>) by ICL network committee. Please confirm whether your report is uploaded by accessing the WEB after submitting the report.
- 2.** Those which do not submit activity reports will lose its ongoing status of IPL, WCOE and ICL Networks.

## **C: Date of the coming BOR/ICL in 2016 and 2017**

ICL will organize the BOR/ICL **on 16-18 November 2016 at UNESCO Headquarters in Paris** in the regular style of this Kyoto Conference. BOR/ICL and IPL/GPC will be organized on 29 May 2017 in Ljubljana, Slovenia. Time is very limited. So the meetings will discuss or approve a limited necessary matters.

Yours Sincerely,



Kyoji SASSA  
Executive Director of ICL

### **Note:**

**ICL Secretariat** <[secretariat@iclhq.org](mailto:secretariat@iclhq.org)> deals finance and administration of ICL

**ICL Network** <[icl-network@iclhq.org](mailto:icl-network@iclhq.org)> deals IPL projects, WCoEs and ICL Networks.

**Please confirm the mailing addresses above before mailing.**

Each will go to different persons in charge of different purposes.

**All mails for both subjects will NOT be opened if those are addressed to [sassa@iclhq.org](mailto:sassa@iclhq.org)**

### **Attachments:**

1. ICL letter 2015.11.30
2. IPL Project Annual Report Form
3. WCoE Progress Report Form
4. ICL Network Progress Report Form